



SAP Concur solutions | Drive

**See mileage clearly.
Control costs confidently.**

Smarter mileage reporting with Drive

Business travel often means getting behind the wheel. And when you do, every mile matters. With Drive, you gain a smarter, more accurate way to track mileage and manage reimbursements. Drive uses GPS-enabled technology to automatically capture actual distance traveled. This eliminates the risk of overreporting that comes with estimating mileage and helps your business stay compliant while still managing costs.

What Drive delivers

With Drive, you're not just keeping track of miles—you're unlocking visibility, accuracy, and savings:

- **Minimize errors** with automated mileage capture that reflects real distance traveled.
- **See mileage expenses in real time**, as trips are logged and uploaded.
- **Align mileage reporting** with corporate policies and compliance standards.
- **Realize greater user adoption** with easy-to-use technology that minimizes reporting effort.

A better experience for everyone

Allowing employees to use their personal vehicles provides greater flexibility for getting their work done. In fact, it might even be the faster, cheaper, or greener transportation option. But that flexibility comes with increased complexity.

Why it matters

- **Cost control** – Pay only for the miles actually driven. No more guesswork.
- **Real-time visibility** – See every mileage expense as it happens—especially powerful when combined with Concur Expense, Travel, and Expense.
- **Compliance confidence** – Capture the data you need to support mileage reimbursement policies and regulations.
- **Improved experience** – Time-saving features that both the employee and the back office will appreciate.



When an employee jumps into the car they're thinking about business, not mileage. Even occasional reporting can be a hassle. Employees need to recount their trip, or trips, maybe days or even weeks later, and then manually enter mileage into an expense report. Even if they use a mileage estimator to save some time, the data is just that, an estimate.

And things aren't much better for the back office. By allowing employees to report mileage without documentation, organizations increase the likelihood of inaccurate reporting. At some point, inaccuracies can add up to impact the bottom line. That's why it's important to hold mileage to the same standard as any other line item – to increase controls for budgetary and regulatory compliance.

Drive doesn't just make reporting easier—it makes it seamless. With automation and customization built in, employees can focus less on administrative tasks and more on getting where they need to go.

Features that go the extra mile

- **Automated tracking:** Drive detects when the vehicle starts and stops during scheduled work hours, logging trips without manual input.
- **Manual control:** Prefer to track trips manually? Users can start and stop trips as needed.
- **Smart notifications:** After a trip ends, a prompt reminds users to turn the trip into an expense entry with one click.
- **Automatic upload:** Trips can be set to upload to Concur Expense automatically.
- **Business vs. personal trips:** Users can easily mark trips as business or personal, ensuring accurate expense reports.
- **Global readiness:** With multilingual support in the SAP Concur mobile app, Drive is ready for teams around the world.



Learn more

Learn where Drive can take you and your business by visiting [concur.com](https://www.concur.com)